2023 SALARY/CLASS UPDATE FORM

IMPORTANT: Please Print or type neatly.
Incomplete or unclear information will delay updates.

60 Blvd of the Allies, 5th Floor
Pittsburgh, PA 15222
Email: EPC@cdsadmin.com
Fax: 412-224-4465
Phone: 877-578-8707

Please complete this form for all employees presently enrolled in EPC sponsored benefits.
Participant Information: All fields must be completed by the Church Administrator.

Church Name (Employer)	Benefits Contact	Church Customer Number 06600-	
Church Address	Church City	State	Zip Code
Church Contact E-Mail Address	Day Time Phone Number		

Employee Information: ALL information below is REQUIRED

Employee SSN (last 4 digits)	First Name	Middle Initial	Last Name	Date of Hire	Classification (see below)	Salary	Effective Date

Choose one of the following classifications:
Class 1: EPC Ordained
Class 2: Ordained Employees, other than EPC Ordained
Class 3: Management, excluding Ordained Employees
Class 4: Salaried Employees, excluding Management & Ordained
Class 5: Hourly Employees, excluding Management & Ordained

COMPLETE & RETURN THIS FORM TO:
Email: EPC@cdsadmin.com
Fax: 412-224-4465

Church Officer Signature _____ **Date**_____