

**2012/2013 ENDORSEMENT FOR NOMINATION
General Assembly Nominating Committee**

Please suggest only the names of persons with whom you have consulted and who are willing to serve if nominated and elected.

(Please read both pages carefully before completing and submitting this form to the Nominating Committee at the General Assembly Office.)

NAME: _____ **Endorsed for:** _____
(Committee/Board)

Please check: Male Female Teaching Elder Ruling Elder Non-ordained

Occupation: _____

Telephone: Work: (____) _____ Home: (____) _____ Cell: (____) _____

E-mail: _____ Fax: (____) _____

HOME ADDRESS: _____

CONGREGATION: _____ **CITY, STATE:** _____

PRESBYTERY: _____

CHURCH EXPERIENCE: Congregation, Presbytery, General Assembly, Interdenominational. In the case of a minister, please give length of service in current position.

INTERESTS AND SPECIAL SKILLS applicable to proposed nomination. Be specific.

BRIEF BIOGRAPHICAL SKETCH

Endorsed by _____, Clerk

Representing _____
(Name of Presbytery or Church Session)

Date of Session or Presbytery meeting in which endorsement was given:

The Nominating Committee welcomes endorsements of well-qualified persons for service on the committees of the Church.

Sessions and presbyteries may endorse and submit names for the consideration of the Committee. When recommending candidates, remember that the Committee can present only a limited number of nominees for consideration in any one year, and that it must present only those who are able and willing to render exceptional service to the Church. Names should be submitted only after careful evaluation of the candidate's applicable skills and ability to give the necessary time.

Although committee members are not representatives of the presbyteries in the sense of representing a constituency, all other things being equal, the Nominating Committee attempts to spread committee membership among the various presbyteries so that all sections of the Church may be involved.

The Committee urges that names be submitted no later than February 28 for consideration at this General Assembly. However, the Committee welcomes endorsements at any time during the year for consideration by the subsequent Assembly.

Please keep in mind that **this form is to be used only by the Session or Presbytery.** Individuals interested in serving on a committee should not submit their own names, but rather express their interest to the endorsing body for proper submission to the Nominating Committee.

The Nominating Committee keeps a three-year file of all names submitted; therefore, it is not necessary to resubmit names not used during this period.

Please fill in this form completely and carefully. If you need more space, use a blank sheet for additional information.

Kindly return completed forms to the address below:

The Nominating Committee
Evangelical Presbyterian Church
17197 N. Laurel Park Drive, Suite 567, Livonia, MI 48152-7912
Phone: 734-742-2020 ♦ Fax: 734-742-2033 ♦ e-mail: epchurch@epc.org ♦ www.epc.org

THE NOMINATING PROCESS / COMMITTEE DESCRIPTIONS

The permanent committees of the Assembly are listed below, along with the size of each, number of meetings per year, and a brief description of responsibilities. Membership on these committees is generally limited to ruling and teaching elders, with the exception of:

- (1) Women In Ministry, which is open to any woman who is an active member of an EPC church
- (2) Student Ministries, which may have up to five non-ordained EPC youth workers who are active members of EPC churches
- (3) Christian Education and Publications, which may have up to two non-ordained members who are qualified in Christian Education and who are active members of EPC churches
- (4) College Ministries, which may have up to two non-ordained members who have particular expertise or experience in ministry to college students and who are active members of EPC churches.
- (5) World Outreach, which may have up to two non-ordained members with particular expertise or experience in world missions, and who are active members of EPC churches.

Terms are normally for three years and a person may serve two consecutive terms on the same committee followed by at least one year off. In accepting a nomination to committee membership, the nominee should clearly understand and be willing to accept the responsibility of active participation in the regular meetings of his or her committee.

Committees normally meet at the General Assembly office in Livonia, Michigan. Transportation, lodging, and meals are coordinated through the General Assembly office. Transportation costs are paid by the Assembly. Local EPC families provide housing at no cost to committee members. If a motel is preferred, expenses are the responsibility of the committee member. In some cases the committee member's church or presbytery agrees to reimburse lodging costs.

Ruling elders being nominated must be endorsed by their sessions and ministers must be endorsed by their presbyteries. Such endorsement reflects official action of that body, and is attested by the Clerk. The endorsement forms provided should be filled in as completely as possible, and returned to the General Assembly Office by February 28. Forms for endorsed persons are kept in the committee's active file for three years. At its March meeting, the Nominating Committee considers endorsed individuals for possible nomination for election to vacancies on the permanent committees.

PERMANENT COMMITTEES – EVANGELICAL PRESBYTERIAN CHURCH

Note: “Meetings per year” refer to onsite meetings. When the agenda permits, some of those may be web meetings. Many committees also schedule phone conferences during the year.

Committee	Size	Meetings per year
ADMINISTRATION	13	3
Description: Serves as directors of the corporation, executing legal and corporate business. Provides coordination of program committee work and oversees the continuing work of the General Assembly between stated meetings. Provides guidance to the Office of the General Assembly, and works with the Stated Clerk in personnel administration of the General Assembly staff. Develops the annual administration and benevolence budgets. Committee generally meets in November, January, and April. Three members elected annually.		

Committee	Size	Meetings per year
CHAPLAINS WORK AND CARE	6	1 or 2
Description: Oversees and conducts the chaplain endorsement process, develops and implements policies and procedures for EPC chaplain ministry, and provides for pastoral care for endorsed chaplains and their families. Recommends policies related to chaplaincy to the General Assembly. Chairman of the Committee is the denomination’s Endorser. Meets once yearly in the fall and by phone conference as needed. Two members elected annually.		

Committee	Size	Meetings per year
CHRISTIAN EDUCATION & PUBLICATIONS	6	2
Description: Recommends curriculum and resources for Sunday schools. Assists with lay leadership training and seeks to recommend or develop publications other than curricula to resource congregational ministries. Helps to communicate the identity, vision, mission, and advantages of the EPC to local churches and to those outside the EPC. Meets twice yearly, usually September and February or March. Two members elected annually.		

Committee	Size	Meetings per year
COLLEGE MINISTRIES	6	2
Description: Reviews, revises and implements an ongoing strategic plan for college ministry in the EPC. It assesses and approves partner churches and staff candidates for new college ministry works, and helps create and cultivate presbytery and church connections and networks. Provides oversight of denominational college conferences and mission trips, and maintains communication with the National Outreach Committee to seek church planting opportunities. Meets twice yearly, usually October and March. Two members elected annually.		

Committee	Size	Meetings per year
FRATERNAL RELATIONS	6	1
Description: Assists General Assembly in developing and maintaining relationships with other bodies of Christians including denominations in the Reformed tradition, ecumenical agencies (evangelical or Reformed in character) and other groups working to advance the Kingdom of God through evangelism, nurture and service. Ordinarily meets in the spring (March or April) prior to General Assembly. Two members elected annually.		

Committee	Size	Meetings per year
MINISTERIAL VOCATION	6	2

Description: Resources the Ministerial and Candidates Committees of the Presbyteries. Oversees the ordination testing process, Candidates Educational Equivalency Program, and chaplaincy endorsement. Is concerned with the pastoral care of ministers and their families. Ordinarily meets in October and in March. Two members elected annually.

Committee	Size	Meetings per year
NATIONAL OUTREACH	3	2

Description: Resources the work of the presbytery Church Development Committees. Responsible to implement the National Outreach Master Plan. Provides oversight and planning for domestic ministries in church planting, evangelism, and congregational development. Ordinarily meets in October and March with the chairmen of presbytery Church Development Committees. One member elected annually.

Committee	Size	Meetings per year
NOMINATING	12	1

Description: Seeks qualified people from presbyteries and churches to serve as Moderator-elect, Moderator, and on permanent committees. Appoints standing committee membership at General Assembly meetings from registered/certified commissioners. All presbyteries are represented and nominated for membership on the committee by the Moderator. Four members are elected annually.

Committee	Size	Meetings per year
PRESBYTERY REVIEW	3	1

Description: Responsible to review the minutes of the presbyteries prior to each General Assembly as to accuracy, constitutional conformity and inclusion of all required information. At least one member is a former Stated Clerk to provide experience and expertise. Ordinarily meets in late May. One member elected annually.

Committee	Size	Meetings per year
STUDENT MINISTRIES	9	2

Description: Responsible for planning and carrying out youth leadership conferences, summer camps and mission trips. Provides resources for curriculum planning and youth ministries. Meets twice a year, usually in October and March or April. Three members elected annually.

Committee	Size	Meetings per year
THEOLOGY	6	2

Description: Receives and studies such theological matters as may be referred to it by the General Assembly, and returns its study with recommendations and requested papers or documents to the Assembly. Ordinarily meets twice a year, once in the fall and once in spring. Two members elected annually.

Committee	Size	Meetings per year
WOMEN IN MINISTRY	5	2

Description: Women who are active members of EPC churches are eligible to serve. Committee works in conjunction with the Director of Women In Ministry to set priorities and standards and provide opportunities for equipping and resourcing Women In Ministry leadership. The Committee works to interface effectively with Women In Ministry chairs and committees in the presbyteries. Ordinarily meets two times a year. One or two members elected annually.

Committee	Size	Meetings per year
WORLD OUTREACH	9	3

Description: Responsible to implement World Outreach Master Plan. Interprets and refines *World Outreach Missions Manual* where necessary. Has oversight and care of EPC missionaries, their selection, terms of call, and projects. Evaluates agencies for potential cooperative agreements. Works in conjunction with World Outreach Director. Meetings are held for 2 1/2 days (Thursday - Saturday noon) three times a year in September, January, and March. Three members elected annually.

BOARDS

Board	SIZE	Meetings per year
BOARD OF BENEFITS	6	3

Description: Works with the Director of Benefits to oversee administration of the denominational Retirement Plan and Group Insurance Plan. Serves as trustees of the Retirement Plan. Administers proceeds of the Gratitude Gift and makes annual report of its proceedings to the Assembly. Ordinarily meets three times a year, usually in fall, winter and spring. Two members elected annually.

Board	SIZE	Meetings per year
EPC FOUNDATION BOARD	6	1 or 2

Description: Oversees the operation of the EPC Foundation which administers gifts, bequests, benefits of trust, endowments, donor-advised funds, and property to the EPC.

COMMISSIONS

Commission	SIZE	Meetings per year
PERMANENT JUDICIAL COMMISSION	9	2

Description: Studies questions of interpretation in the *Book of Order* referred by the Stated Clerk. Reviews overtures, recommendations, and resolutions for changing the Constitution prior to their presentation to the Assembly. In cases referred to the Assembly, the Commission makes a preliminary judgment, binding on the parties involved until the Assembly has sustained or rejected its recommendations. Has responsibility to make recommendations to the Assembly concerning wording, changes, amendments, additions or other matters relating to the Constitution of the Church (G.16-27B). Ordinarily meets once in the spring (May or June) prior to General Assembly, and sits as a commission during General Assembly. Three members elected annually.