

FOURTH PRESBYTERIAN CHURCH

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As of January 26, 2012

MINISTER OF YOUTH AND COLLEGE

Purpose:

The purpose of the Minister of Youth and College is to provide overall leadership, direction and encouragement to the whole of the Youth and College Ministries, and to move the entire ministry towards the vision of “reaching all the youth and teaching all the truth.” This occurs by building strong relationships with students, full-time and part-time staff, volunteers, and parents. The Minister of Youth and College will endeavor to balance the discipleship and evangelistic aspects of the ministry, always seeking to deepen the faith of Christian students in the gospel, and to broaden the reach of the ministry through the proclamation of the gospel.

Position Overview:

The Minister of Youth and College is a full-time, salaried position serving and leading all aspects of ministry to students from sixth grade through college. Under the supervision and leadership of the Senior Pastor and Christian Education Committee of the Session, this person will develop, coordinate, and administer the Youth and College Ministries in their entirety. The Minister of Youth and College will be a strong team-builder among the other four full-time Youth Directors, approximately fifteen Summer Staff interns, and thirty volunteers. This person must exhibit strong teaching, discipling, evangelism, and relational gifts, a passion for the Lord and young people, and a proven track record of servant leadership within the larger body of Christ.

PROFILE (QUALIFICATIONS & ABILITIES):

1. Evidence of growing and abiding personal and mature relationship with the Lord Jesus Christ demonstrated through personal devotional, worship and prayer life (active faith).
2. Heart, passion, vision, desire, and sustained commitment to lead a ministry to students (calling).
3. Theological proficiency in teaching the Word of God as inerrant truth revealed in both the Old and New Testaments from a Reformed perspective (teaching).
4. Heart for students to know Christ and make him known (discipling).
5. Desire to see the youth of the DC area brought to a saving faith by planning and running youth evangelism (reaching). Ability to communicate unchanging Gospel to a changing culture (contextualization).
6. Capacity and desire to lead the Youth Ministry Team - full time (Middle School Director, High School Director, Youth Women’s Associate, Youth Administrative & Middle School Assistant), volunteer and paid summer staff (managerial leadership). Ability to recognize and develop leadership potential (people leadership). Candidate has conceptual skills and can develop an idea into an active ministry (program leadership).
7. Ability to teach, confront, and motivate students while displaying patience, love, and encouragement (coach).
8. Excellent interpersonal and relationship skills, with keen ability to communicate effectively, both verbally and in writing, with staff, volunteers, parents, the Fourth Church community and others (communication).
9. Ability to minister to the whole family and effectively work with parents to be and provide resources (support).
10. Efficiency in conducting administrative details as necessary and delegate responsibility as required (administration). Ability to coordinate and participate with the entirety of the church body (coordination).

DUTIES & RESPONSIBILITIES:

The primary duty and responsibility of the Minister of Youth and College is to be a faithful witness to and of the triune God through envisioning, overseeing, directing, and guiding the Middle School, High School Ministry, and College at Fourth Presbyterian Church. This includes, but is not limited to, the following:

1. To DISCIPLE students.
 - a. To spiritually shepherd (love and care for) the students of Fourth Presbyterian Church.
 - b. To maintain and improve an organized program that discipled students, including mid-week fellowship groups.
 - c. To come alongside parents as a support in discipling.
2. To equip students for EVANGELISM.
 - a. To facilitate opportunities for intentional outreach/evangelism.
 - b. To maintain and improve an organized program for evangelism as well as opportunities to encourage lifestyle evangelism.
 - c. To reach out to our community and world through active and engaging activities.
3. To supervise STAFF (full time, volunteer and Summer Staff).
 - a. To identify, recruit, hire, train, supervise, keep accountable, and nurture permanent and volunteer staff (Sunday School teachers, Bible study leaders, and occasional volunteers).
 - b. To insure staff is supported and is supportive so that students are properly cared for.
 - c. To provide regular evaluations for the Directors and programs to the Christian Education Committee and the Senior Pastor.
 - d. To directly recruit, train, supervise, and disciple Summer Staff and provide to the Christian Education Committee recommendations for their approval.
4. To give overall direction for the PROGRAM for the ministry.
 - a. To assist directors in coordinating, organizing, developing, implementing, and evaluating departmental programs to include worship, instruction, fellowship, evangelism, and service.
 - b. To provide a program within the budget that is planned out at least one trimester in advance.
 - c. To oversee and equip the teaching of the integrated Sunday School Curriculum in the Middle School, and High School Ministry and to provide teaching for the College Ministry.
 - d. To co-ordinate and integrate the programs of Middle School, High School and College with the ministries of the church, including, retreats, special programs and missions trips.
5. To oversee all ADMINISTRATIVE details of the ministry.
 - a. To oversee the production of all necessary publications (Fourth Press, calendars, brochures, web, flyers).
 - b. To work with the Youth Administrative Assistant to insure proper communication and coordination both within the church (to administration, finance, and church directors) and outside (to and with the students, parents, and volunteers).
 - c. To facilitate parental involvement in planning and evaluating the effectiveness of the ministry.
 - d. To run weekly Youth Staff meetings as well as attend all-church staff meetings.
 - e. To oversee the planning and expending of the budgets for the ministries and prepare budgets for the approval of the Christian Education Committee and submission to the budget Committee of Session.
 - f. To work with appropriate committees, officers, and other church staff to carry out the Ministry. Specifically, to coordinate with the Christian Education Committee of Session.

ACCOUNTABILITY

1. The Minister of Youth and College shall be accountable to the Senior Pastor.
2. The Minister of Youth and College is responsible for coordinating with the Christian Education Committee the annual program plans of the Ministries.