

REQUEST FOR ORDINATION EXAMINATIONS

For Candidates Under Care or Ordained Ministers Transferring from non-Reformed Traditions

Please complete this request form and send with Personal Information Form to:

Rev. Dr. Ed McCallum, Assistant Stated Clerk

Office of the General Assembly

17197 N Laurel Park Dr. Suite 567

Livonia MI 48152-7912

Phone: 734-742-2020 Fax: 734-742-2033 E-mail: ed.mccallum@epc.org

Name of Candidate/Transferee: _____ Presbytery: _____

If currently ordained: Ordained by _____ Ordination Date: _____

Candidate: Church membership: _____ Date received as church member: _____

Date received as Candidate: _____ Advisor: _____

If candidate transferred: Former EPC Presbytery: _____

Length of Candidacy: _____ Date of Transfer: _____

Seminary: _____ Graduation date/degree: _____ CEEP Program

Proposed exam date(s): _____

NOTE: The three ordination examinations must be taken as a unit within a three week time period.

Being considered for a call as: (Position/Church) _____

To be eligible to sit for ordination exams, required documents must be in candidate's file:

- Copy of college and post-graduate transcripts
- Personal Information Form
- Medical statement from physician
- Psychological evaluation results
- Background check

Send exams to: _____, Proctor

I certify that the above named candidate/transferee has completed the required course of study and is now fully prepared in the judgment of the candidate's Advisor and the Candidates Care or Ministerial Committee to take the written examinations. I further certify that the information above is correct and that the candidate's file is complete.

Signed, _____, Chairman, Candidates/Ministerial Committee

Presbytery: _____ Date: _____

If this request is for a retake of any examination not previously sustained, indicate which exam is needed and the date of prior testing. Second and third attempts may be taken no sooner than 30 days following the previous examination. Should a fourth attempt be necessary, six months must elapse to insure adequate preparation and study time.

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|--------------------------|--|--|--|---------------------------|
| 1. English Bible | <input type="checkbox"/> 2 nd attempt | <input type="checkbox"/> 3 rd attempt | <input type="checkbox"/> 4 th attempt | Date of prior test: _____ |
| 2. Theology & Sacraments | <input type="checkbox"/> 2 nd attempt | <input type="checkbox"/> 3 rd attempt | <input type="checkbox"/> 4 th attempt | Date of prior test: _____ |
| 3. Polity | <input type="checkbox"/> 2 nd attempt | <input type="checkbox"/> 3 rd attempt | <input type="checkbox"/> 4 th attempt | Date of prior test: _____ |